

I.C.W. Executive Committee Meeting

July 8, 2007

In Attendance:

Hisham Farajallah
Ashraf Abdelrassoul
Gencer Gokeri
Carolyna Bilal
Sanaa Proxy for the Women's Committee
Tawfiq Proxy for the Religious Committee
Cathy Abdelrassoul – New Secretary

Absent:

Iqbal Abbasi

Meeting Opened: 7:45 PM with Dua'a, by Brother Tawfiq.

President's Report

Br. Hisham

- ✓ Re-confirmed Previous suggestion - Code of Conduct be renamed Code of Ethic's.
- ✓ Reiterated confidentiality of the Executive Committee regarding any and all discussions at meetings
- ✓ Request compliance from all present to eliminate incomplete, incorrect or sensitive information miscommunications to the public
- ✓ Request all attempts will be made to respect committee members' time therefore meetings shall start on time and finish within 1 hour time thus possibly limiting agenda item discussions to 10 minutes, depending on schedule
- ✓ Re-mind members regarding the meeting minutes;
 - Meeting minutes shall be emailed to all Executive Committee members for review and any corrections, if needed.
 - Minutes are approved and validated by Committee Officers.
 - Committee Officers are asked to expedite review and validation of meeting minute's contents when received and no later than 3 days.
- ✓ Sr. Cathy, has agreed to be the ICW Secretary until a permanent Secretary is named
- ✓ Br. Tawfiq is representing the Religious Committee and will be reporting on behalf of that committee

Today's Agenda:

- Annual BBQ event
- Northgate 3rd Annual Festival
- Imam Update

Annual BBQ, August 12, 2007

Br. Gencer

- ✓ Will be ordering Halal beef burgers in same quantity as last year
- ✓ Chicken patties will be replaced with chicken hot dogs and veggie burgers
- ✓ Br. Hisham reiterated original concept for the BBQ was for it to be an 'ALL American BBQ' with traditional American menu

Action Items:

- ✓ Br. Gencer and Brother Ashraf will handle supplies, ingredients and set-up
- ✓ Br. Hisham accepts responsibility for preparing flyers and invitations
- ✓ NOTE--For future events Br. Hisham will seek to train volunteers to create, publish flyers and invitations
- ✓ Hisham will locate speakers and will provide names of persons authorized to speak on behalf of the ICW
- ✓ Committee was also advised we may not be able to control all speakers to the Media suggestion made we be sensitive and act accordingly.
- ✓ Committee members agree to hire security for ensuring safety at BBQ of all participants and visitors
- ✓ Sisters Committee will organize and handle Masjid Tours at the event

Northgate 3rd Annual Festival, August 11, 2007

- ✓ Sr. Sanaa initiated the committee's involvement with the festival.
- ✓ Br. Gencer has rented prime space at the festival for \$50.00; i.e., covered booth with table and chairs.
- ✓ Participation at the festival is for and requested to be restricted to Dawaah purposes.
- ✓ Discussion of the possibility for refreshments
- ✓ Sr. Carolina suggest selling items- Rejected
- ✓ Distributing brochures about Islam discussed - Accepted.
- ✓ Suggested banner (8 by 2) be displayed to identify Idriss Mosque as part of the Northgate Community. Br. Gencer
- ✓ Hours of the booth are 10:00 to 6:00
- ✓ Days - Saturday the 11th and Sunday the 12th, (the day of our BBQ).
- ✓ Suggestions that staffing should be 3 people each day for the 2 days.
- ✓ Religious Committee will be in charge of the staffing.
- ✓ Br. Gencer encourages that booth be staffed to remain open for full time during the festival 10-6.

Festival Action Items:

- ✓ Bro Tawfiq accepts responsibility to staff booth on behalf of Religious Committee
- ✓ Bro Hisham and Sister Carolina will develop brochure
- ✓ Banner – Committee still needs to discuss design before ordering

Update of Imam

Br. Ashraf

- ✓ Received e-mail from Sheik Mohammed Omar
- ✓ Results of interview with the American Embassy on June 6, 2007 successful
- ✓ Sheikh Omar will be granted a 3 month visa within approximately 15 days
- ✓ Expected to be here 1 month before Ramadhan during Ramadhan and 1 month after Ramadhan
- ✓ Sheikh agrees to probationary period
- ✓ If committee pleased and community accept Sheikh Omar and all parties in agreement the mosque would start process for extension of his stay.
- ✓ Br Ashraf will follow up with phone call to confirm information received concerning Sheikh Omar's visa, arrival, acceptance, etc.
- ✓ Committee asked about other sheikh applicants
- ✓ Br. Ashraf advised Sheikh Omar was interviewed extensively by him, member of the Board of Trustee and Religious Committee Officer.
- ✓ Committee will continue to interview additional sheikhs for the position in case sheikh Omar does not desire to continue or committee not pleased with his work

Action Items:

- ✓ Br.Ashraf will follow up with phone call to confirm visa and report back to committee
- ✓ Committee will continue to interview other Sheikhs

REPORTS

President

See above – discussion and report

Vice President

See above – Update on Imam

Administrator – Absent -No Report

Discussion:

- ✓ Brother Iqbal has not participated in any meetings since beginning of year, 2007
- ✓ Notice to Brother Iqbal regarding all meetings as well as meeting minutes have been sent
- ✓ Notice via email receipt has confirmed that Brother Iqbal's advisement of meeting notices and minutes was sent to the correct e-mail address
- ✓ Executive Committee implemented a new Meeting Resolution, April 2007
- ✓ Brother Iqbal's lack of participation, non attendance and non contact with the ICW has initiated a need to refill the Mosque Administrator position
- ✓ New Mosque Administrator will be sought
- ✓ Proposal made Brother Ashraf relinquish VP position and assume Administrator's position
- ✓ ICW would then seek a new VP if Bro Ashraf accepts
- ✓ No objections made by committee members to proposal
- ✓ Proposal shall be re visited next meeting
- ✓ Brother Iqbal's service to the ICW has been appreciated

Sisters Committee

Sister Sanaa:

- ✓ Shared concerns of Masjid cleanliness in women's restroom and classrooms

Gencer

- ✓ Toilets have been broken many times due to DIAPERS being flushed down the toilet.

Br. Ashraf

- ✓ Suggest upgrading - installation of new commercial type toilets as well as new flushing system.

Br Gencer

- ✓ Upgrading would require a large budget which mosque does not have at this time.

Br Ashraf

- ✓ Wants to develop a check list for janitorial services

- ✓ Needs input from the Sisters regarding janitorial cleaning issues they have
- ✓ Is considering a professional local janitorial service

Educational Committee

Sister Carolina:

- ✓ Investigating Faith based discretionary Federal Grant fund for school
- ✓ E mailed request for information
- ✓ Reported mosque web-site needs improvement
- ✓ Request \$1200.00 for new design and update of site

Br. Ashraf

- ✓ Suggest someone in community to volunteer to update and restructure our web site.
- ✓ Notes: We currently have a company on payroll. Web site upgrade could be future action item once mosque account is balanced and know where we are going.

Br Gencer

- ✓ States knows several Microsoft Employees who may volunteer to create the program and have Carolina design it and be the web master.

Religious Committee - No Report

Finance Committee

Gencer

- ✓ Audit is complete
- ✓ Will provide copies of the Tax Report and documents
- ✓ Reports the Charity fund is in deficit of \$8000.00 for 2006. States charity fund collected were \$8000.00 less than funds paid out
- ✓ Audit showed less donations coming in.

Br Hisham

- ✓ Asked if we have monies for the Imam

Br Gencer

- ✓ Replied, yes, a brother donated 2600.00 cash for the Imam fund last week.
- ✓ Suggest mosque have a collective fund raiser.

Br Hisham

- ✓ We need a target of 15 to \$20,000 for an effective fundraiser.
- ✓ Suggest fundraiser could be invitational - inviting persons to have dinner and fundraise afterwards in Masjid
- ✓ Fundraising event needs to be strategically planned so we don't end up with only \$2,000. Suggest we offer people masjid form for tax exemption whenever we have people at Masjid fundraising events.

Meeting Adjourn at 9:10